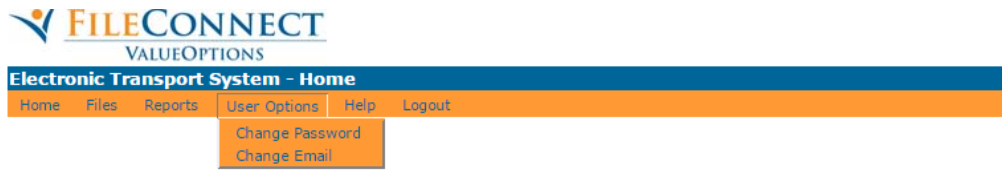STEP 1: From Home screen, click on "**User Options**" and then "**Change Email**"

STEP 2: Enter all the emails separated by a comma that you would like to receive notifications and click on the "**Change**" button.