

Targeted Case Management (TCM) and 1915(i) Intensive Behavioral Health Services for Children, Youth and Families

PROCEDURE FOR REFERRALS

1. Applying for these services is completed through the Referral form ([TCM/1915\(i\) Referral Form](#)) for All levels of Care Coordination (CCO) and 1915(i):
 - A. The participant's provider and/or Guardian submit a referral form for TCM Level I, Level II, Level III and/or 1915(i) to the CCO for review.
 - B. The CCO works with the family and youth to obtain Certificate of Need (CON) documents. Contact your local Core Service Agency (CSA) for 1915(i) availability in your jurisdiction.
2. Requesting authorization for TCM I, TCMII, TCM III and/or 1915(i):
 - A. The CCO submits a request for TCM I or TCM II to ValueOptions, Inc. if the youth does not have an existing authorization.
 - B. The CCO submits CON documents to the CSA in the youth's jurisdiction for TCM III and/or 1915(i) requests.
 - C. The CCO collaborates with inpatient psychiatric unit or Residential Treatment Facility (RTC) to obtain CON documents prior to the youth's discharge, if applicable.
3. Reviewing TCM I, TCM II, TCM III and/or 1915(i) authorization requests:
 - A. In cases of TCM I or II authorization requests, ValueOptions, Inc. reviews requests and authorizes TCM I or TCM II based on medical necessity.
 - B. In cases of TCM III and/or 1915(i) authorization requests, the CSA reviews the CON, completes the Child and Adolescent Service Intensity Instrument (CASII) or Early Childhood Service Intensity Instrument (ECSII) and faxes the CSA - RTC Placement / Care Coordination CON Review Form to ValueOptions, Inc. indicating their recommendation for TCM III and/or 1915i (CSA has up to 72 business hours to complete this process).

C. In cases of TCM III and/or 1915(i) authorization requests, ValueOptions, Inc. also completes an independent CASII or ECSII review. If needed, ValueOptions will contact the CSA/CCO to discuss case and clinical specifics and make any alternative recommendations, if appropriate (VO has up to 24 business hours to complete this process).

4. Authorization of TCM III and 1915(i):

A. ValueOptions, Inc. reviews and authorizes TCM III based on medical necessity and discharges any pre-existing TCM I and/or TCM II authorizations.

B. ValueOptions, Inc. completes the 1915(i) Financial Eligibility Form and submits to Department of Health and Mental Hygiene (DHMH-Medicaid).

The Department of Health and Mental Hygiene (DHMH-Medicaid) reviews the participant's household income on record and renders a decision of financial eligibility for the services, notifying ValueOptions, Inc. of the decision.

D. ValueOptions, Inc. notifies the participant's guardian, the Behavioral Health Administration (BHA), the CSA and the CCO. Individuals not granted approval may initiate a redetermination if their income has changed.

E. Value Options, Inc. authorizes 1915(i) services and contacts the CSA and CCO to provide the status of youth's authorization.