

COMAR PRP for Minors Staffing Cheat Sheet

PRP for Minors—Program Staff (COMAR 10.21.29.09)

1. Required staff
 - a. Program Director
 - i. A minimum of 3 yrs experience working with emotionally disturbed youth; and
 - ii. Is responsible for administrative oversight of the PRP
 - b. Psychiatric Rehabilitation Specialist
 - i. Is a licensed mental health professional with a minimum of 2 years direct care experience working with emotionally disturbed youth;
 - ii. Shall educate direct care staff on how to document the correlation between rehabilitation activities and the goals identified in the IRP or ITRP
 - c. Direct care staff
 - i. Are supervised by a licensed mental health professional or a rehabilitation specialist
 - ii. Have 60 hours of on-the-job direct PRP supervision before providing services to minors served by the program without direct supervision
 - iii. At a minimum, have:
 1. A bachelor's degree in a health-related field;
 2. An associate's degree in a health-related field;
 3. 30 hours, or their equivalent, of college credit toward a bachelor's degree in a health-related field; or
 4. 1 year of work experience in a supervised mental health setting; and
 5. Are responsible for implementing the rehabilitation activities outlined in the minor's IRP.
2. If a PRP has fewer than 30 enrollees, the PRP shall employ either:
 - a. A program director and a rehabilitation specialist, each of whom is employed by the program for a minimum of 20 hours per week; or
 - b. A program director who is responsible for the duties of the program director and the duties of a rehabilitation specialist, if the program director:
 - i. Has the qualifications described above for the psychiatric rehabilitation specialist;
 - ii. Is employed by the program for 40 hours per week; and
 - iii. Devotes at least 20 hours per week to the development and implementation of rehabilitation services that reflect the needs of the minors served by the program.
3. If a PRP has 30—100 enrollees, the PRP shall employ either:
 - a. A program director, who is employed by the program for a minimum of 20 hours per week, and a rehabilitation specialist, who is employed by the program for a minimum of 40 hours per week; or

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- b. A program director who is responsible for the duties of the program director and the duties of a rehabilitation specialist, if the program director:
 - i. Has the qualifications described above for the psychiatric rehabilitation specialist;
 - ii. Is employed by the program for 40 hours per week; and
 - iii. Designates staff who devote 20 hours per week to carrying out specific assigned administrative duties.
- 4. If a PRP has more than 100 enrollees, the PRP program shall employ:
 - a. A program director who is employed by the program for 40 hours per week; and
 - b. A rehabilitation specialist or specialists and staff assigned to administrative duties, as follows:
 - i. A rehabilitation specialist who is employed by the program for 40 hours per week;
 - ii. Two rehabilitation specialists, each of whom is employed by the program for 20 hours per week; or
 - iii. If the program director has the qualifications described under §G(1)(a) of this regulation:
 - 1. A rehabilitation specialist who is employed by the program for 20 hours per week; and
 - 2. Designated staff who devote 20 hours per week to carrying out specific assigned administrative duties.

PRP for Minors—Ratio (COMAR 10.21.29.09)

- 1. 1:6 Rehabilitation staff to minor consumers that are receiving PRP on-site activities or off-site services in a group.
- 2. May not include:
 - a. The program director
 - b. Consultants or volunteers
- 3. May include students only if, in calculating the ratio, three rehabilitation staff are on duty for each student.