

QUALITY OF DOCUMENTATION

Reviewer:

**Individual & Group
(Psychologists)**

Consumer Name:

Consumer M.A. #/SS#:

1. Has the consumer (or their legal guardian) consented to treatment?

COMAR 10.36.05.05 C (2)

Yes / No

COMAR 10.21.25.03-1 H (1) (a)

Comments:**2. Does the medical record contain a completed Maryland Medicaid/Behavioral Health Administration Authorization To Disclose Substance Use Treatment Information For Coordination Of Care form; or documentation that the individual was offered the form and refused to sign; or the form was not presented to the individual?**

ValueOptions Provider Alert Release of Information Form (ROI), March 27, 2015

ValueOptions Provider Alert Release of Information (ROI) Requests, August 13, 2015

Yes / No / NA

Comments:**3. If the consumer is a child for whom courts have adjudicated their legal status or an adult with a legal guardian, are there copies of court orders or custody agreements?**

BHA Guidelines

Yes / No / NA

Comments:**4. Does the consumer record document the consumer's presenting problems?**

COMAR 10.36.05.05 C (2)

Yes / No

COMAR 10.21.25.03-1 H (1) (b) (i)

Comments:**5. Does the consumer record document the consumer's diagnosis?**

COMAR 10.36.05.05 C (2)

Yes / No

COMAR 10.21.25.03-1 H (1) (b) (iii)

Comments:**6. Does the consumer record document the consumer's original test data with results and other evaluative material and the results of any formal consultations with other professionals?**

COMAR 10.36.05.08 C (2)

Yes / No/ NA

Comments:**7. Does the diagnosis match the Utilization Guidelines for the Target Population and is there supporting documentation for establishing the medical necessity?**

BHA Guidelines

Yes / No/ NA

Comments:**8. Does the consumer record contain an individualized treatment plan?**

COMAR 10.21.25.03-1 H (1) (c)

Yes/ No/ NA

Comments:

9. Are the contact notes dated and do they document a detailed description of the billed service?

COMAR 10.36.05.05 C (2)

Yes / No

COMAR 10.21.25.03-1 H (2)

10.09.59.03 C

10/28/08 MHA Memorandum-Compliance with MA Requirements & Billing the PMHS

Comments: