QUALITY OF DOCUMENTATION	Reviewer:
Individual & Group—MD Licensed Professional Counselors (LPC)	
Consumer Name: Consumer M.A.#:	
1. Has the consumer given informed consent to receive counseling services? 10.58.03.04 A (5-6) 10.21.25.03-1 H (1) (a) Yes No	Comments:
2. Does the medical record contain a completed Maryland Medicaid/Behavioral Health Administration Authorization To Disclose Substance Use Treatment Information For Coordination Of Care form; or documentation that the individual was offered the form and refused to sign; or the form was not presented to the individual? ValueOptions Provider Alert Release of Information Form (ROI), March 27, 2015 ValueOptions Provider Alert Release of Information (ROI) Requests, August 13, 2015 Yes No N/A	Comments:
3. Has the counselor provided sufficient information to a client to allow a client to make an informed decision regarding treatment? 10.58.03.08 A (5) 10.21.25.03-1 H (1) (a) Yes No	Comments:
4. Does the consumer have a PMHS mental health DSM V/ICD-10 diagnosis to support outpatient mental health services? Maryland Medical Necessity Criteria: Level of Care VI: Outpatient Services ICD-9 Crosswalk Yes No	Comments:
5. Does the individual meet admissions and continuing stay medical necessity criteria for outpatient mental health services? Maryland Medical Necessity Criteria Yes No	Comments:
6. Does the medical record contain an evaluation/assessment? 10.58.03.04 A (10) 10.21.25.03-1 H (1) (b) Yes No	Comments:
7. Does the medical record contain a treatment plan? 10.58.01.02 B (8) (a-e) 10.58.03.05 A (1) (a) 10.21.25.03-1 H (1) (c) 10.09.59.03 C 10/28/08 MHA Memorandum-Compliance with MA Requirements & Billing the PMHS Yes No N/A	Comments:

8. Does the medical record contain evidence of face-to-face client contact hours in the	Comments:
form of progress/contact notes?	
10.58.01.02 B (9)	
10.21.25.03-1 H (2)	
Yes No	
9. Does the medical record contain documentation of the counselor referring the	Comments:
consumer to and collaborating with informational and community resources?	
10.58.01.02 B (8) (e)	
Yes No N/A	