



## PROVIDER ALERT

### GUIDANCE ON REGISTRATION AND REQUESTING AUTHORIZATION FOR CLIENTS DURING SUBSTANCE USE DISORDER GRACE PERIODS

**FEBRUARY 3, 2015**

As providers were made aware in Provider Alerts dated December 18, 2014 and January 6, 2015, Maryland Medicaid and the Behavioral Health Administration granted “grace periods” for SUD programs for authorizations to allow for continuation of care during the transition to an Administrative Service Organization (ASO). Grace periods were developed for each level of care within the SUD programs. The Department is now issuing guidance to assist providers in managing the process of now entering authorizations for all care delivered to clients during these grace periods. Providers must enter authorizations for their clients who began treatment prior to 1/1/2015 and continued after 1/1/2015.

Programs should start registering all clients in the ValueOptions system as noted below. For Medicaid clients, Programs need to register their client panel into the ValueOptions system and will then need to enter the authorizations for those clients. For clients under grant funding, providers need to register those clients and enter corresponding appropriate data into the ValueOptions System. The Department offers the following guidance to manage the process of entering these clients:

#### Provider Type 50 – Outpatient Level I (4 month grace period)

- By February 28<sup>th</sup>, Programs should enter clients with last names beginning with letter **A through H**;
- By March 31, Programs should enter clients with last names beginning with letter **I through P**;
- By April 30, Programs should enter clients with last names beginning with letter **Q through Z**.

#### Provider Type 50 – Intensive Outpatient Level II.1 (4 month grace period)

- By February 28<sup>th</sup>, Programs should enter clients with last names beginning with letter **A through H**;



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- By March 31, Programs should enter clients with last names beginning with letter **I through P**;
- By April 30, Programs should enter clients with last names beginning with letter **Q through Z**.

### Provider Type 50 – Partial Hospitalization Level II.5 (2 week grace period ended)

Programs should have all clients registered with ValueOptions and obtain the appropriate authorizations prior to treatment.

### Provider Type 32 – Methadone Maintenance/Buprenorphine Services (6 month grace period)

- By February 28<sup>th</sup>, Programs should enter clients with last names beginning with letter **A through E**;
- By March 31, Programs should enter clients with last names beginning with letter **F through J**;
- By April 30, Programs should enter clients with last names beginning with letter **K through O**;
- By May 31, Programs should enter clients with last names beginning with letter **P through T**;
- By June 30, Programs should enter clients with last names beginning with letter **U through Z**;

### Provider Type 55 – ICF-A (services for clients under 21 years of age) (Grace period had ended)

Programs should have all clients registered with ValueOptions and obtain the appropriate authorizations.

ValueOptions continues to hold training sessions for SUD programs. Registration can be found at: <http://maryland.valueoptions.com/provider/alerts/2015/011315-Winter-Training-Schedule-Calendar.pdf>. Questions should be emailed to: [marylandproviderrelations@valueoptions.com](mailto:marylandproviderrelations@valueoptions.com)