



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

MARYLAND MEDICAL ASSISTANCE PROGRAM

Hospital Transmittal No. 227

Managed Care Organizations Transmittal No. 97

ValueOptions Transmittals No. 1

April 15, 2014

TO: Maryland Hospitals
Managed Care Organizations
ValueOptions
Susan J. Tucker

FROM: Susan J. Tucker, Executive Director
Office of Health Services

RE: Update in Procedure for Submitting Claims Reviews to the Committee

NOTE: **Please ensure that appropriate staff members in your organization are informed of the contents of this transmittal**

The purpose of this memorandum is to notify Maryland hospitals of a change in procedure for submitting claims to the State's Medical Claims Review Committee (MCRC). The MCRC reviews claims that have been denied by both a participant's Managed Care Organization (MCO) and Value Options (VO), as discussed during the February 21, 2013 Maryland Hospital Association meeting. MCOs have reported that many of the cases forwarded by the MCRC to them for payment were cases in which the MCO requested more documentation and paid the hospital once the requested materials were received, prior to receiving our review decision.

Effective immediately, hospitals and their representatives must fill out the attached form with the claim in question to the Committee. The purpose of this form is to standardize the information being submitted with claims review cases and to ensure that the MCRC is receiving all the necessary facts before its review.

The following criteria must be met before submitting claims to the MCRC for review:

- 1) All claims must go through the first level of appeals for both Value Options and the patient's MCO;
- 2) Neither MCO nor VO made payment on any portion of the claim; and
- 3) The dates of service are within the past year as of January 2014.

Any claims paid in full, except for the psychiatric evaluation, must be sent to the Administrative Services Organization for payment of that particular item.

Hospitals or their representatives must complete the form and attach the required documents before the MCRC will take action on the case. The Department will return incomplete forms and will not initiate review until the hospital or their representatives comply with the procedure previously described.

Please submit any questions about this memo to: Mary.Mussman@maryland.gov