



PROVIDER ALERT

SUPPORTED EMPLOYMENT POLICY CLARIFICATION

APRIL 6, 2012

The SE policy clarification has been revised, as of April 4, 2012, to incorporate the following change, highlighted in bold in the document, as attached, and reproduced herein:

It is MHA's expectation that the Individual Vocational Plan (IVP) be submitted as part of the authorization request for job placement. The provider may either enter the content of the IVP into the existing individual plan template within the supported employment work flow or attach a copy of the completed plan to the authorization request in ProviderConnect. As a condition for authorization of the job placement service, the CSA will review the authorization request in order to verify and confirm the presence of the IVP. The consumer's signature on the plan, although a required element for regulatory compliance, is not necessary for the plan to be submitted within the ValueOptions Maryland system.

If you have any additional questions or require further clarification to the above policy, please consult Steve Reeder, MHA at 410-402-8476 or by e-mail at sreeder@dhmh.state.md.us