



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene
Mental Hygiene Administration
Spring Grove Hospital Center – Dix Building
55 Wade Avenue – Catonsville, Maryland 21228

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – John M. Colmers, Secretary
Brian M. Hepburn, M.D., Executive Director

TO: Mental Hygiene Administration Providers
FROM: Brian Hepburn, M.D.
Executive Director, MHA
DATE: January 7, 2010
RE: Reporting of Death Requirement – Clarification

This memo is a clarification to the new report of death requirements that became effective October 1, 2009.

Providers of residential/inpatient mental health services are required to submit a report of death on an individual enrolled in your program, using the Department's form. If a death occurs in a *nonresidential psychiatric rehabilitation program*, the administrative head of the program shall report the death to the Director of the Mental Hygiene Administration (MHA) by the close of business of the next working day. The reports are to be sent to the Director's designee, Ms. Stacey Diehl, Director, Office of Legislation, Policy, and Regulation, sdiehl@dhmh.state.md.us or 410-402-8440. **All other nonresidential mental health programs are not required to file a report.**

If you have any questions, please feel free to Ms. Stacey Diehl.